CSMLS SCSLM

Canadian Society for Medical Laboratory Science
Société canadienne de science de laboratoire médical

RUNNING FOR CSMLS OFFICE

To facilitate the voting process, CSMLS members need to get to know the candidates. This is the opportunity for the candidate to provide information related to their professional and volunteer experience and to communicate their stand on issues and goals they will have as an elected representative.

It is strongly recommended that candidate information be split between personal profile and objectives/goals in running for national office.

Please note:

Nomination forms are available on request. Please see the separate official ballot notice for details.

Candidate information should be **no longer** than 300 words. The submission will be reformatted and can be submitted in printed form or emailed submissions should be in first person.

Ballot information may be submitted in either of the official languages. CSMLS will be responsible for translation.

Enclose a current colour photo with your submission, no smaller than 150 x 150 pixels. CSMLS cannot be responsible for the reproduction quality.

Forward your completed information to: Lindsey McKeane, Executive Assistant – lindseym@csmls.org

INFORMATION FOR NOMINEES FOR CSMLS BOARD

The following is a brief outline of the commitment that CSMLS officers make to the Society. It is for the information of those who are considering standing for election, both to let them know what they can expect and to enable them to discuss the time commitment with their employer. *Please note that the CSMLS does not pay salary replacement for its officers.*

It is important for the membership to be assured that its elected officers are acting in the best interest of the membership and the profession and that no real or perceived conflict of interest exists. The CSMLS Conflict of Interest Guidelines is attached for information.

Before allowing your name to stand for office, you may wish to contact the Chair of the Nominating Committee (the Past President) or another member of the Board to obtain more information about serving on the CSMLS Board.

OFFICE OF DIRECTOR

The term of office for Director is three years. The Board of Directors normally meets live three times each year and once by teleconference. The meetings are held at the CSMLS office in Hamilton or in Toronto and with the annual congress. The following is a guide to the normal schedule:

Directors are expected to attend events within their geographic region, where they will have an opportunity to interact with members, e.g., provincial congress(es), student awareness events or graduations.

March meeting – 1 day

LABCON meetings (May/June) - Board members are expected to attend the entire LABCON. The Board meets prior to LABCON.

September meeting – ½ day teleconference

November meeting - 2 days (Orientation and Finance included)

Directors are expected to serve on board committees as required. These committees are Finance, Grants, Scholarships & Awards, Legislation. With the exception of the Finance Committee budget meetings, Board committee meetings are normally held by teleconference. Directors may be appointed to represent the CSMLS Board on the Professional Standards Council, Educator's Committee or other external groups.

The meetings in Hamilton/Toronto are scheduled to minimize the time officers are away from work.

Other duties

The President may be invited to attend provincial congresses or official meetings at the local level. Other presidential officers are also involved in these activities.

Revised January 2020